

**KENTUCKY BOARD OF LICENSURE FOR NURSING HOME
ADMINISTRATORS
MINUTES
MAY 30, 2012**

A special meeting of the Board of Licensure for Nursing Home Administrators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on May 31, 2012.

BOARD MEMBERS PRESENT

Kimberly Nall
Christopher Minnich, NHA
Greg Wells
Keith Knapp, Ph.D., CNHA
Joseph Robert Flatt
Barbara Lester, Citizen-at-Large
Patrick Donahue
Patrick Murphy, Ph.D.

OTHERS PRESENT

Courtney Bourne - Executive Director
Susan Ellis – Fiscal Section Supervisor
Michael West, Assistant Attorney General
Tony Crockett – Board Administrator

CALL TO ORDER

Mrs. Nall called the meeting to order at 10:18 a.m.

MINUTES

Mr. Minnich made a motion to approve the minutes from the December 6, 2011 meeting as presented. The motion was seconded by Mr. Wells and carried unanimously.

FINANCIAL REPORT

The Board reviewed the financial reports for the months of December of 2011 through April 2012.

OPERATIONS AND PROFESSIONS REPORT

Dr. Knapp made a motion to approve the Memorandum of Agreement presented by Mrs. Courtney Bourne. The motion was seconded by Mr. Minnich and carried unanimously.

LICENSURE STATUS REPORT

Currently, there are 807 active licensees, 60 inactive licensees for a total of 867.

Dr. Knapp made a motion to approve the licensure report. The motion was seconded by Mr. Minnich and carried unanimously.

COMPLAINTS COMMITTEE

The Standards of Practice Committee recommended dismissal of the following complaints: 11-006, 11-008, 11-027, 11-028, 11-030, 11-032, 11-035, 12-001, 12-002, 12-003, 12-004, 12-007, 12-008, 12-009,

The following complaints remain pending: 10-010, 10-006, 10-012, 10-019, 10-029, 10-030, 10-034, 11-010, 11-011, 11-017, 11-026, 11-029, 11-031, 11-033, 12-010, 12-011, 12-012

APPLICATIONS COMMITTEE

The Application Committee reviewed the following applications:

- New Applicants – Initial Licensure 10 reviewed – 8 approved, 1 approved reinstatements, 4 approved endorsements and 2 deferred applications.

EDUCATION COMMITTEE

- Continuing Education – 2 reviewed – 2 approved

OLD BUSINESS

Dr. Knapp asked Mr. Crockett to verify with NAB the approval of Medcom's course that were under Board review.

NEW BUSINESS

Mr. Donahue made a motion to elect Mr. Greg Wells as the Board Chair. The motion was seconded by Mr. Minnich and carried unanimously.

Mr. Donahue made a motion to elect Mr. Christopher Minnich as the Board Vice Chair. The motion was seconded by Dr. Knapp and carried unanimously.

Dr. Knapp made a motion to ratify the actions and motions from the December 6, 2011 board meeting. The motion was seconded by Mr. Minnich and carried unanimously.

Mr. Minnich made a motion to approve Mr. Wells and Dr. Knapp attending The NAB Annual Meeting on June 6 - 8, 2012. The motion was seconded by Dr. Murphy and carried unanimously

NEXT MEETING

The date of the next meeting is August 29, 2012.

TRAVEL AND PER DIEM

Mr. Minnich made a motion to approve the Board's travel and per diem expenses for the December 6, 2011 meeting. Dr. Murphy seconded the motion and carried unanimously.

ADJOURNMENT

The Board voted unanimously to approve adjournment at 12:32 for the May 30, 2012 meeting.